

{ EMBED Word.Picture.6 }

Beginning Aid Administrator's Workshop
March 1997

AGENDA

- 8:00** ***Check-in***
- 8:30** ***Welcome and Introductions***
- 8:45** Contacts & Resources
Philosophy of Financial Aid
What is Aid?
Application Process
- 10:15** ***Break***
- 10:30** Review of FAFSA
Principles of Need Analysis - Case Studies
- 12:00** ***Lunch (on your own)***
- 1:00** Role of the Financial Aid Office
↳ Ability to Benefit ATB
↳ Re-Establishing Eligibility
↳ Verification
↳ Professional Judgment
↳ Dependency Status (Dependency Override)
↳ Definition of Need
↳ Cost of Attendance
↳ Calculating Federal Aid
↳ Financial Aid Packaging
↳ Overawards
↳ Refunds & Repayments
↳ Loan Issues
 ~Common Loan Application
 ~Scheduling Disbursements
 ~Handling Loan Proceeds
 ~Proration
 ~Loan Counseling
↳ Common Audit
- 3:00** ***Conclusion***

PRE-REGISTRATION FORM

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*Please complete this form to pre-register for the workshops listed. This form will also be used as your registration confirmation and returned to you at the address you list below. **Please print or type carefully.***

Institution Name: _____ Contact Phone: _____

Contact Person: _____ Contact FAX: _____

Address: _____ USDE Code: _____

City/State/Zip: _____

In the space provided, indicate the number of representatives from your institution and which site they will attend:

<p>March 10 (Monday) Newark/Fremont Hilton 39900 Balentine Drive Newark, CA 94560 Ballroom 2 & 3 (510) 490-8390</p> <p>_____ # Attending</p>	<p>March 13 (Thursday) CSU Fullerton 800 North State College Blvd. Fullerton, CA 92634 University Center Titan Theatre</p> <p>_____ # Attending</p>	<p>March 14 (Friday) Radisson Hotel 1111 East Cabrillo Blvd. Santa Barbara, CA 93103 Vista Mar Monte #3 (805) 963-0744</p> <p>_____ # Attending</p>
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Complete and return this form to:

**California Student Aid Commission
Loan Services Branch
P.O. Box 510625
Sacramento, California 94245-0625**

OR

FAX (916) 327-4520